

# International Languages Articulation Committee

MINUTES – April 21, 2022

Google Meet

## Attendees:

*Michael Dabrowski*, Athabasca University  
*XinXin Fang*, Concordia University of Edmonton  
*Angela George*, University of Calgary  
*María-Jesús Plaza*, Mount Royal University

## Regrets:

*Melody Kostiuk*, Alberta Education, *Gabriela True*, St Mary's University & *Natalie Van Deusen*, University of Alberta.

### 1. Call to order 11:35 a.m.

### 2. Approval of Agenda:

Approved by *XinXin Fang*, seconded by *Michael Dabrowski*.

### 3. Minutes from last meeting (February, 11, 2021)

Minutes approved by *Michael Dabrowski*, seconded by *Angela George* with amendments.

Amendments: Change the sentence "Students who want to save time, money, and likely some boredom can challenge the course with permission from the instructor." to "*Students can challenge any course with permission from the instructor.*"

### 4. Terms of reference:

#### a. Election of Chair & Vice-chair

- *Angela* will be acting as Chair of the committee for the next term.
- A vice-chair will be nominated at a later date.

### 5. Update on the ETHICS REVIEW COMMITTEE by institution.

- *Angela* informed the committee that the application related to the administration of the Student's Survey has been submitted to the HREB at the University of Calgary
  - This application got pre-approved.
  - *Angela* is the main PI.
  - A list of all the collaborators is included in the application.
  - Upon confirmation she will notify the committee
  - She will send out a PDF with some relevant content that can be used in the other applications.
- *María-Jesús* indicated that once the HREB at the University of Calgary approves the study an EXTERNAL APPLICATION FORM needs to be submitted at MRU.
  - An online ethics course is required prior to the start of the study.

- The Chair of the department has to approve the research study.
- *XinXin & Michael* will look into this at their respective institutions.

**6. Update on Students' Survey**

- A QUALTRICS link on the Student's Survey will be sent out to the membership for distribution to all language instructors in the FALL 2022.
- Data will be stored at Angela's QUALTRICS account.

7. No other business was discussed at the meeting.

**8. Next Meeting:**

Meet in November, 2022

**9. Meeting adjourned @ 12:30**