

# Alberta Council on Admission and Transfer

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| Meeting Name                           | Location   | Date  |
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| Second Language Articulation Committee | Room 609, Phipps McKinnon Building (10020 – 101A Avenue) | November 24, 2011<br>10:00 a.m. – 2:30 p.m. |
| Chair: Wendy Richer/Eric Dohei         | Recorder: Wendy Richer                                   |   |

| In Attendance |   |
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| 1.            | Audrey O'Brien – Athabasca University                                 |
| 2.            | Monique Auguste – Canadian University College                         |
| 3.            | Anna Street – Concordia University College of Alberta                 |
| 4.            | Lorna Perry – Grande Prairie Regional College (via teleconference)    |
| 5.            | Raoudha Kallel – Grande Prairie Regional College (via teleconference) |
| 6.            | Maritza Mark – Grant MacEwan University                               |
| 7.            | Roland Chabot – Lakeland College (via teleconference)                 |
| 8.            | Len Vandervaart – Medicine Hat College (via teleconference)           |
| 9.            | Antoine Sassine – Mount Royal University (via teleconference)         |
| 10.           | Anna Hughes – St. Mary's University College (via teleconference)      |
| 11.           | Samira Elatia – University of Alberta (Campus Saint-Jean)             |
| 12.           | Sandra Hoenle – University of Calgary (via teleconference)            |
| 13.           | Barbara Dickinson – University of Lethbridge (via video-conference)   |
| 14.           | Christina Bexte – Alberta Education                                   |
| 15.           | Sylvie Carignan – Alberta Education                                   |
| 16.           | Eric Dohei – Alberta Council on Admissions and Transfer               |
| 17.           | Wendy Richer – Alberta Council on Admissions and Transfer             |

| AGENDA |                                     |
|--------|-------------------------------------|
| 1.     | Welcome and Introductions           |
| 2.     | ACAT Update                         |
| 3.     | Selection of Chair and Vice-Chair   |
| 4.     | Proposed Language Consortia Meeting |
| 5.     | Draft Terms of Reference            |
| 6.     | Institution Updates                 |
| 7.     | Next Meeting                        |

| Meeting Notes                |  |
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| 1. Welcome and Introductions | <ul style="list-style-type: none"> <li>Wendy Richer welcomed everyone and thanked them for attending the meeting, which was followed by roundtable introductions.</li> </ul> |

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| 2. ACAT Update                         | <ul style="list-style-type: none"> <li>• Eric outlined ACAT's four areas of priority, which are as follows: <ul style="list-style-type: none"> <li>- <i>enhancing communication</i> – looking at different avenues of providing information to students and stakeholders.</li> <li>- <i>engaging in research</i> – reviewing the effectiveness of the transfers system, looking at gaps to determine what needs and issues are to be addressed.</li> <li>- <i>expanding pathways</i> - reviewing block transfer and learner outcomes. An ACAT sub-committee will be working to develop block transfer pilots with the assistance of institutions.</li> <li>- <i>expansion of Articulation committees</i> - with the success of the existing Articulation committees, ACAT established an Articulation Sub-committee in 2010. The sub-committee examined the BCCAT articulation committee model when developing ACAT's new articulation committee model. In 2010 committees were struck in English and Aboriginal Education. While in 2011 further expansion is planned in Business and Child and Youth Care.</li> </ul> </li> </ul>   |
| 3. Selection of Chair and Vice-Chair   | <ul style="list-style-type: none"> <li>• Antoine Sassine indicated that he would serve as Chair, and this was supported by the committee.</li> <li>• Monique Auguste was nominated as Vice-Chair. She agreed to the appointment, and it was supported by the committee.</li> </ul>  |
| 4. Proposed Language Consortia Meeting | <ul style="list-style-type: none"> <li>• Samira Elatia indicated that there was confusion around the planning of the proposed Language Consortia dialogue session as Campus Saint-Jean was to host the event, and asked for clarification on the purpose of the meeting. Christina Bexte advised that there was a desire to meet because of the gaps between secondary students and post-secondary studies as well as concerns regarding the offerings available to students. It was noted that there are different types of courses, not just those identified by the Chinese Language Consortia.</li> <li>• There was discussion about the proposed Language Consortia dialogue session, and the planning subcommittee provided an update. Sandra Hoenle indicated that the subcommittee met in June to identify the issues, and was to bring information forward to the Articulation Committee to plan the meeting. There was discussion on whether there was still a desire to move forward on setting up this session. Samira Elatia indicated that as there are many different languages, perhaps there should be one meeting per year of the Articulation Committee, and then subsequent meetings could be set up for specific language groups and their respective consortia. The suggestion was viewed favorably by the committee.</li> <li>• It was suggested that these meetings be scheduled in conjunction with each other. There was support for this proposed plan, and that the committee's Terms of Reference could be revised to reflect this. The committee discussed grouping the languages so as to formulate the subcommittees, keeping in mind that not all the languages are offered at the post-secondary institutions. It was questioned who at the institutions (and which institutions) should be involved (and at what level - Dean, Vice-President Academic, etc.). It was added that institution advisors and Registrar's Office staff play an important role in their work and their direct contact with students. These meetings would help institutions in reviewing their current language courses, and also provide an opportunity for those institutions that may wish to offer them.</li> </ul> |

- Placement of language students is also important, and Len Vandervaart advised that a needs assessment is required to review the language offerings. It was also indicated that there are different cohorts of students, with different outcomes, so a needs assessment would be useful.
- Wendy Richer indicated that sub-committees could be established, who could then report back to the Articulation committee. Maritza Mark added that there is value to increasing membership on the Articulation Committee so that there is more than one individual per institution. Wendy indicated that BC holds an annual 'broad' articulation conference that includes representation from each of their different articulation committees. There may be value in having the same type of event for Alberta, and that perhaps participant registration could assist in funding this type of meeting. Eric Dohei suggested that this could perhaps be built into the Articulation Committee's Terms of Reference.
- Christina Bexte suggested that there be a needs assessment to determine whether a Consortia Dialogue session should be organized. Samira Elatia indicated that the tasks of the Articulation Committee and those of the Language Consortia have commonalities. It was added that the Articulation Committee discusses updates so perhaps can meet yearly. She suggested that the first issue for the Committee is to communicate with the Language Consortia to address their needs, and then build these issues into the meeting agenda. There was group discussion that the Proposed Language Consortia meeting perhaps be included within the Terms of Reference.
- The group discussed planning the proposed Language Consortia meeting(s). It was agreed that a needs assessment be done. The following next steps for completing the needs assessment and meeting with the Language Consortia's was established:
  - I. Antoine Sassine (Chair) and Monique Auguste (Vice-Chair) will review the letter from the Chinese Language Consortium, and prepare a draft response for review by the Articulation Committee. Christina Bexte and Sylvie Carignan (Alberta Education) will provide them the contacts from the other Language Consortia.
  - II. It was decided a Working Group be set up to work on the Language Consortia session. Anna Street, Sandra Hoenle and Audrey O'Brien volunteered to participate. As well, Christina Bexte volunteered to assist as a resource, and Monique Auguste volunteered as an observer.
  - III. Tasks and Timelines: It was decided that the draft questions be presented to the Language Working Group by the end of January 2012. The questions would then be sent to the Chairs of the Language Consortia in February 2012, with their responses due by the end of June 2012 to allow for discussion at the spring consortia meetings. The Working Group would then meet to review the responses, and provide the Articulation Committee with recommendations. The Articulation Committee will meet in late August/early September.

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| <p>5. Draft Terms of Reference</p> | <ul style="list-style-type: none"> <li>• Eric Dohei suggested that the committee review the draft template Terms of Reference that were prepared by ACAT for new Articulation Committees as well as the committee's current Terms of Reference. He added that the committee does not need to adopt the ACAT template Terms of Reference document and may opt to develop their own Terms of Reference. Christina Bexte recommended that the Objectives on the committee's current Terms of Reference be revised to indicate that First Nation languages are not included. It was suggested that "other than English and Indigenous languages" be added.</li> <li>• The group discussed and it was commonly understood that language infers languages and not English Language Arts or French Language Arts.</li> <li>• The committee reviewed its current Terms of Reference document and the ACAT template Terms of Reference. After discussion, a number of changes were made to reflect the committee's current Terms of Reference. In addition, a recommendation to change the committees name from the Second Language Articulation Committee to the Languages Articulation Committee was approved. The revised Terms of Reference will be shared with the Languages Articulation Committee.</li> </ul>  |
| <p>6. Institution Updates</p>      | <p>With minimal time remaining, Eric asked whether there were any institution updates.</p> <ul style="list-style-type: none"> <li>• <i>Medicine Hat College</i>- Len Vandervaart indicated that he is a committee representative, and that Amanda Lou Coyne will be attending future meetings. He also advised that Medicine Hat College is looking for a graduate degree instructor.</li> <li>• <i>Education</i> – Christina Bexte provided information about Alberta Education's "Our Child, Our Future: Getting it Right" consultation, which is focused on making schools safe and welcoming, making learning relevant for all students, keeping students engaged in learning, and setting students up for success in life. Christina will provide Wendy Richer with the information, who will distribute it to the committee. Christina also advised that their website contains curriculum redesign information, and encouraged institutions to review it and provide feedback as it affects curriculum for future years.</li> <li>• <i>ACAT</i> – Wendy Richer advised that the committee's SharePoint site is to be reviewed and updated by the department's IT team. She indicated that as the site is used very rarely and by very few individuals, whether the committee was in agreement to have it removed. The committee agreed to have her move forward and have it deleted. Wendy advised that she will retain all the information on the site for her records.</li> </ul> |
| <p>7. Next Meeting</p>             | <ul style="list-style-type: none"> <li>• The next meeting would be held in late August/early September.</li> </ul>   |
|                                    | <p>The meeting adjourned at 2:30 p.m.</p>  |