



# ACAT Council Meeting Minutes

**October 7, 2016**

**Room AH100, Anderson Hall, University of Lethbridge, Lethbridge, AB**

- Present:**
- Council Members:**  
Robin Fisher (Chair), Bob Boudreau (Vice-Chair), Emily Macpherson, Christine Johns, Susan Radke, Madeline McVey, Brenda Leskiw, Emily Macphail, Jim Gibbons, Roy Weasel Fat, Craig Monk, Helen Salzi
- Government Resource Members:**  
Gilbert Perras, Executive Director, Advanced Learning and Community Partnerships, Operations (Alberta Advanced Education)  
Paul Lamoureux, Executive Director, Operations and Implement Support Sector (Alberta Education) – via teleconference
- Secretariat:**  
Ann Marie Lyseng, Senior Manager, Learner Pathways/ACAT  
Clare Ard, Articulation Manager/ACAT  
Eric Dohei – via teleconference
- Regrets:** Marc Scholes, Susan Bangrove
- Guests:** Rob Schlender, (LPMI Initiative, ITM Team) – via teleconference
- Recorder:** Wendy Pruden, ACAT Secretariat

## 1. Welcome

- a. ACAT Chair and Host – University of Lethbridge
- Chair welcomed attendees and round table introductions were made
  - University of Lethbridge, Dr. Bob Boudreau, welcomed Council and conducted a campus tour over the lunch break; provided an update on the Universities new and ongoing initiatives

## 2. Approval of May 3, 2016 Meeting Minutes

- a. Content approved as distributed and can be posted to the ACAT website

## 3. Chair Report - Dr. Fisher

- Inter-provincial Consortium re Transfer System
  - Manitoba system changes by their Provincial Government has brought their transfer system development to a pause causing an impact on the ACAT – details to follow
  - Saskatchewan is in discussion with Alberta and British Columbia about their respective systems as they move towards the development of their transfer system platform
- ACAT Research
  - Plan approve February 2015 and the RFP was out the beginning of May; responses received did not have the required research expertise so the RFP was updated and a second call went out with a closing of November

- Council Membership
  - ACAT Chair called expiring members and we thank those eligible for another term for accepting
  - Many member terms are expiring in April 2017 so time is of the essence
- ACAT Secretariat Resources
  - Jim Samide is on extended leave and a 1 year backfill resource has been found
  - Gaël Rukundo, summer student, has agreed to continue to a one day per week agreement
- Meetings Attended
  - Learning Outcomes Forum – very successful day and moving forward thanks to all the work of the committee
  - PCCAT – conference was very successful and attendance continues to grow due to quality programming and meeting/networking opportunities
  - WestCAT – this organization is growing and its potentially broader purpose/nature/governance is being discussed
  - SAOs (Senior Academic Officers) – was not able to get onto the meeting agenda but will continue to make the request for upcoming meetings
  - CARI Meetings re LPMI
- Ministry Meetings
  - Met with ADM, Peter Leclaire, along with Gilbert Perras, to update re ACAT initiatives and inter-provincial work
  - Met with Minister Schmidt and discussed governance, inter-provincial work; will be booking a meeting ASAP to provided an update on the Learner Pathways Modernization Initiative system work
- College of the Rockies ACAT Membership - discussions are ongoing
- Site Visits
  - Grande Prairie Regional College – May 11
  - Mount Royal University June 1
  - Bow Valley College – September 21
  - St. Mary's University – September 21

Great feedback and communication gaps were identified. Student Association members also shared their transfer both challenging and positive experiences
- Committees
  - ARUCC/PCCAT Transcript and Transfer Guide Working Group – Both Robin and Ann Marie sit on this committee as Chair and Secretary respectively
- LPMI CARI Meetings – held individual meetings with each institution and discussed system upload questions specific to their institution
  - University of Alberta
  - University of Calgary
  - University of Lethbridge

#### 4. ACAT Council Business and Committee Updates/Discussion

a. **Articulation Committees (Marc Scholes – Chair):** Clare Ard reported in Marc's absence.

b. **ACAT Sub-committees**

i. Articulation

- Fall meetings are commencing and will include focus and expectations as part of the discussions.
- Committee Member lists will be reviewed and revised as needed; also reaching out to institutions to update on current institution representatives on the committees and who may be stepping away so replacement required
- ACAT will develop a communication system that will work for all as they are using a variety – SharePoint, Doodle, Blackboard, or an institution internal system
- Aboriginal Education and Indigenous Languages are considering merging committees
- Languages
- Studio based is splitting into disciplines and developing new Terms of Reference
- Science and Biology are looking to perhaps add Kinesiology

- Clare will be attending the BCCAT Joint Articulation Chairs Meeting to learn about the BC articulation system; this may also bring forward topics for the ACAT Annual Articulation Chairs Meeting in the Spring
- Marc and Susan are looking to combine two committees – Learner Pathways and Articulation Sub-Committee - and co-chair the merged committee; Council agreed and asked a new Terms of Reference be drafted and submitted to the Secretariat
- ii. Admissions
  - Committee has not recently met
  - Would like to attend a Registrars meeting to discuss gathering admissions/best practices information in a way that is not duplicating info already collected or increasing their workload
  - The ACAT Chair will continue to request time on the agenda and include Jim Gibbons as an attendee
- iii. Research- Transfer Student Success in Alberta
  - The joint project model with BCCAT re data collection has been approved by the GOA legal folks
  - Terms of Reference is in development

**5. Alberta Advanced Education Update: Gilbert Perras, Executive Director, Operations**

- GOAs new board appointments process was discussed; it's impact to ACAT Council is yet to be confirmed as the ABC Review is in progress and results/outcomes may influence the process going forward; ACAT Council has uniqueness outside of the board/agency norm and clear and a duly approved competency matrix for each type of membership is already in place
- Those appointment/re-appoints currently received are OK to submit for consideration and approval by the Minister; those whose terms are expiring in April of 2017 will need to wait
- Council also supports the Governments objective of diversity on boards and would consider additional First Nations memberships to support their unique diversity of culture (ie. Cree, Blackfoot, Siksika, etc. as all have unique perspectives); we have extended an invitation to the Truth and Reconciliation Committee to present to Council at an upcoming meeting
- The ABC Review, specific to Council, work to date, including project invitation to vendors, was discussed; process will include consultation with a number of individual council members; Council will be able to review and comment on the resulting final report;
- Announcements re tuition and funding is expected to occur this month

**6. Draft Action Plan 2017-2019 Approval**

- After lengthy discussion it was **Moved by** Christine Johns , **seconded by** Helen Salzl, that the Action Plan be approved in principle with the following additions:
    - Review priority initiatives to ensure all are clearly measurable as outcomes
    - Identify a specific Dual Credit priority initiative item
    - Identify a specific PLAR (Prior Learning and Recognition) priority initiative
    - Identify an admissions K-12 learning outcomes high school transitions priority initiative
- CARRIED**

Council requested tracking ongoing results achieved for priority initiatives during the year and updates provided at council meetings, and review the Action Plan yearly for potential updates when reviewing the Annual Report

**7. Alberta Post-secondary Learning Outcomes Forum Report and Next Steps**

- As ACAT and CAQC were co-chairing the Forum and ACAT Report was in your package
- The report was reviewed, discussed resulting in the following next steps for consideration at the next ACAT Articulation Chairs Annual Meeting:
  - include Articulation Chairs and committee members
  - include registrar office/Contact Persons participation in this conference (like the BCCAT Joint Articulation Chair Meeting model) depending on scope/focus
  - include resources similar to what was provided at the Forum
  - have a specific, realistic action item/application item for participants post-conference
  - involve students in the expanded conference model

- Council agreed to the growth of the annual articulation chairs meeting/conference and to supporting Marc/Susan/Robin in this event development; with the help of the Secretariat, will further clarify the focus and participation to aid in determining budget requirements as soon as possible

**8. Articulation Chairs Annual Meeting and Growth**

- See item 7

***LUNCH – Provided***

**9. Chair and Council Evaluation – Chair and Council**

Council thanked the Secretariat (Eric Dohei) for his excellent work on this process. The following items were identified as things to consider going forward:

- Agenda re-structure with grouping of guest presentations together either at the beginning or end of the ACAT business items
- New Council Member orientation is important and will continue either with individuals or in a group situation as needed (ensure clarity that this is an advisory and not a decision making role for the system, not individual institutions, and expectations)

Council is open to sharing the evaluation findings with the ABC Review vendor when the time comes

**10. ACAT Membership Sub-committee: University of Regina**

- The ACAT membership application process was reviewed along with the recommendation by the Sub-Committee to accept the application
- After lengthy discussion clarifying what, if any, would be the impact on the Alberta system member institutions, it was **Moved by** Christine Johns, **seconded by** Susan Radke to accept the University of Regina as ACAT's 40<sup>th</sup> system member **CARRIED**

**11. Learner Pathways Modernization Initiative (LPMI) Update**

- An overall LPMI review was provided reviewing the work to-date and next steps
- An inter-provincial collaboration update was provided by the ACAT Chair sharing identified challenges, which have been addressed, and timeline adjustments which will be shared with the Contact Persons at their upcoming annual meeting; the Secretariat will work closely with all Contact Persons/Institutions re their questions and work needed to input into the new system
- Council will be kept apprised of progress
- The website search tool update and demo were provided – points of interest are:
  - compatible with iPad or desktop
  - focusing on a mobile friendly site with content on post-secondary pathways, admission, and transfer between institutions
  - users can share content through Facebook, email and Twitter
  - rebranding will appear on the new site and a soft launch will occur so can validate content and get feedback from the system
- Council commented that the IT Teams work on this tool is outstanding with results being amazing
- The TCES is expected to launch in early 2017
- The communication plan/toolkit was reviewed

Council thanked the IT Team for their outstanding and ongoing work on this project.

**12. Alberta Education Update: Paul Lamoureux, Executive Director/Education Representative**

- Mr. Lamoureux is representing Alberta Education as Merla Bolender has retired
- An update was provided re the comprehensive curriculum renewal occurring

- Looking at the aboriginal perspective in terms of the Truth and Reconciliation recommendations re inclusion in new curriculum
- The framework document draft presented at the previous Council meeting was finalized and will be shared with Council
- The needs assessment phase is wrapping up and now moving to the development stage (timelines were reviewed)
- Opportunities for ACAT Council engagement and awareness is assured
- A thank you is extended to Jocelyn Lamoureux for her work in getting

**13. ACAT Secretariat Updates/Discussion**

- a. Student Mobility Reports – are posted on the ACAT website
- b. YouTube Channel/Social Media – the Learning Outcomes Forum videos have been posted on the ACAT website
- c. Contact Persons Annual Meeting (Oct 19, St. Mary's University)
- d. CAPLA Conference/Panel Meeting – Ann Marie will be attending and co-facilitating the national session; thanks the Chairs from SAIT and NAIT for developing a how to handbook and sharing on the resource site
- e. Staffing – Amber Chipman has joined the Secretariat and will be attending/introduced at the Contact Person's meeting
- f. Other – the Secretariat staff will be meeting to further delineate tasks re website, data catalogue, TCES and other work; we appreciate the support of the Council and Ministry in keeping things moving forward; Council offered their appreciation for the work of the Secretariat as they wouldn't be here without them

**14. Next Meeting Date/Location**

- Winter Meeting – Late February/early March availability poll will be done by Wendy  
Location Confirmed: University of Calgary
- Spring Meeting – May 2017(2<sup>nd</sup> week) dates will be polled by Wendy  
Location: TBD

***Adjourned: 3:00 p.m. Thank You and Safe Journey***